

## **Safeguarding and Welfare Requirement: Staff Qualifications, Training, Support and Skills**

At least one person who has a current paediatric first aid certificate is on the premises at all times when children are present, and must accompany children on outings.

### **Health**

The provider must ensure there is a first aid box accessible at all times with appropriate content for use with children. Providers must keep a written record of accidents or injuries and first aid treatment.

## **First aid**



### **Policy statement**

We are able to take action to apply first aid treatment in the event of an accident involving a child or adult. At least one adult with a current first aid certificate is on the premises, or on an outing, at any one time. The first aid qualification includes first aid training for infants and young children. We aim to ensure that first aid training is local authority approved and is relevant to adults caring for young children.

### **Procedures**

#### *First aid kit's*

Our first aid kits are always accessible and contain the following items.

- Triangular bandages (ideally at least one should be sterile) x 4.
- Sterile dressings:
  - Small x 3.
  - Medium x 3.
  - Large x 3.
- Sterile eye pads (with bandage or attachment) x 2.
- Container of 6 safety pins x 1.
- Guidance card as recommended by HSE x 1.
- 2 pairs of sterile gloves.
- Saline Solution pods x 3
- Blue Plasters in Kitchen Kit for adults only x 20
- Sterile pad x 10

In addition, the following equipment is kept near to the first aid box:

- 1 plastic disposable apron.
- A children's in-ear and forehead 'strip' thermometer (kept in the office).

- Cold compresses are kept in the fridge.
- Thermoscan in ear thermometer with caps.
  
- Information about who has completed first aid training and the locations of the first aid box's is provided to all our staff and volunteers on induction.
- The first aid boxes are easily accessible to adults and are kept out of the reach of children.
- **Sue Campbell** is responsible for checking and replenishing the first aid box contents
- Medication is only administered in line with our Administering Medicines policy.
- In the case of minor injury or accidents, first aid treatment is given by a qualified first aider
- In the event of minor injuries or accidents, we normally inform parents when they collect their child, unless the child is unduly upset or we have concerns about the injury. In which case we will contact the child's parents for clarification of what they would like to do, i.e. whether they wish to collect the child and/or take them to their own GP.
- An ambulance is called for children requiring emergency treatment. We contact parents immediately and inform them of what has happened and where their child has been taken.
- Parents sign a consent form at registration allowing a member of staff to take their child to the nearest Accident and Emergency unit to be examined, treated or admitted as necessary on the understanding that they have been informed and are on their way to the hospital.
- Accidents and injuries are recorded on our accident forms and, where applicable, notified to the Health and Safety Executive, Ofsted and/or local child protection agencies in line with our/my Recording and Reporting of Accident and Incidents Policy.

## Legal framework

- Health and Safety (First Aid) Regulations (1981)

This policy was adopted by

Ladybirds Day Nursery

On

1/11/19

Date to be reviewed

1/11/20

Signed on behalf of the provider

Name of signatory

Janine Lissack

Role of signatory

Owner