

Safeguarding and Welfare Requirement: Health

Providers must keep a written record of accidents or injuries and first aid treatment.



Martyn's Law Policy

1. Introduction

This policy outlines the commitment of Ladybirds day nursery to uphold **Martyn's Law**, which aims to ensure the safety and security of all children, staff, and visitors on our premises. The law is named after Martyn Hett, a victim of the Manchester Arena bombing in 2017, and focuses on improving security in public places and venues, particularly in relation to terrorist threats and the safety of vulnerable individuals.

We recognise the importance of safeguarding and promoting the safety of all children, staff, and visitors within our setting, particularly in light of potential threats. We have developed this policy in response to the requirements of Martyn's Law and the government's commitment to reducing risks posed by terrorism and other threats to public safety.

Janine Lissack has been appointed as the designated person responsible for the implementation and oversight of Martyn's Law within the setting. As the **Designated Safeguarding Lead (DSL)**, Janine will ensure the policy is adhered to, the risk assessment is regularly reviewed, and necessary training is provided.

2. Aims of Martyn's Law

The primary aim of Martyn's Law is to ensure that our setting has appropriate and effective measures in place to protect everyone within it from potential security threats, with an emphasis on the following:

- To **assess risk** and implement appropriate security measures to mitigate those risks.
 - To **prepare** all staff to respond quickly and effectively in the event of an emergency.
 - To **create an environment** where children, staff, and visitors feel safe, and where security is a part of the setting's culture.
 - To comply with **legal obligations** as set out by the government and local authorities in relation to public safety and counter-terrorism.
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3. Roles and Responsibilities

- **Janine Lissack (Named Person/DSL):**
 - Oversee the implementation of this policy across the setting.
 - Regularly review and update security procedures and protocols.

- Ensure that all staff receive relevant **Martyn's Law** training, and that they understand their role in preventing security incidents.
 - Conduct regular **risk assessments** in line with the law's requirements.
 - Work closely with local authorities and emergency services to ensure procedures are up to date.
 - Maintain an up-to-date contact list of emergency services, local authorities, and relevant contacts.
- **All Staff:**
 - Be aware of the security measures in place and know how to implement them.
 - Participate in training and emergency drills to ensure preparedness.
 - Report any security concerns or suspicious activity to the DSL (Janine Lissack).
 - Maintain vigilance and ensure children, staff, and visitors are adhering to safety protocols.
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4. Risk Assessment and Security Measures

We have developed a comprehensive **Risk Assessment** that covers the following:

1. Site Security:

- Access control: ensuring that only authorised personnel and visitors can enter the premises.
- Secure entrances and exits: all doors and gates will be checked regularly to ensure they cannot be easily accessed by unauthorized individuals.
- Visitor management: all visitors will be required to sign in and be escorted by a member of staff at all times.
- CCTV: Where applicable, surveillance systems will be used to monitor key areas for safety and security purposes.

2. Staff Training:

- All staff will receive training on **Martyn's Law**, covering:
 - How to spot suspicious behaviour or activity.
 - How to respond in the event of a security breach or emergency.
 - The procedure for reporting concerns.
- The DSL will conduct refresher training sessions annually, or sooner if required.

3. Emergency Preparedness:

- **Evacuation Procedures:** A detailed evacuation plan, including safe assembly points, will be displayed throughout the setting.
- **Emergency Response Drills:** Regular evacuation drills will be carried out to ensure staff and children are familiar with the procedures.
- **Lockdown Procedures:** In the event of a threat, lockdown procedures will be initiated to ensure the safety of everyone within the setting.
- **Communication Protocols:** Clear communication channels will be in place for staff, parents, and emergency services.

4. **Visitor Policy:**

- All visitors must present valid identification upon entry.
- Visitors will be escorted by staff at all times, and their visit will be logged in the visitor book.
- The DSL will review all visitor protocols regularly to ensure they align with current security standards.

5. **Reporting and Monitoring:**

- A dedicated reporting system will be in place for any concerns or incidents relating to security. These concerns should be immediately reported to Janine Lissack (DSL).
- Any suspicious activity or individuals will be reported to the police immediately, in line with safeguarding procedures.

5. **Procedure for Dealing with a Security Threat**

In the event of a potential security threat, the following actions will be taken:

1. **Immediate Action:**

- **Alert staff and children:** A clear system will be in place to alert all staff, children, and visitors to a potential threat. This will be through walkie talkies and voice.
- **Lockdown or evacuation:** Depending on the nature of the threat, either a lockdown or evacuation procedure will be initiated.
- **Contact emergency services:** The DSL will contact local law enforcement, fire, or emergency services immediately.

2. **Post-Incident:**

- Once the threat has been contained, a thorough review of the incident will take place.
- All affected individuals will be offered support, including access to counselling or mental health services if necessary.

- An internal debrief will be conducted to assess the effectiveness of the procedures and to identify areas for improvement.
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6. Policy Review

This policy will be reviewed annually by the DSL (Janine Lissack) to ensure its relevance and effectiveness. Any updates or changes will be communicated to all staff and parents as necessary. Additionally, the risk assessment will be reviewed regularly to reflect any changes in the setting or new developments in safety regulations.

7. Conclusion

Ladybirds is committed to ensuring the safety and well-being of all children, staff, and visitors within our setting. By implementing this **Martyn's Law** policy, we aim to create a safer environment and ensure that everyone understands their responsibilities in maintaining security.

Should you have any questions or concerns regarding this policy, please contact **Janine Lissack**, the named person for **Martyn's Law**.

This policy is approved by:

Signature of Authorised Person: _____

Name: Janine Lissack

Date: Feb 2026