

Charging Policy



Policy statement

At Ladybirds Day Nursery we aim to provide high-quality early years education and care that is accessible to all families. We are committed to transparency and fairness in our charging practices.

In line with government guidance, we offer funded early education hours for eligible children. We do not charge for any part of the funded entitlement. However, we do make a small charge for lunches provided during the day and any extra hours that are used outside of the funding entitlement.

2. Funded Entitlement

- Children aged 3 and 4 years are entitled to 15 hours of free early education per week (universal entitlement).
- Eligible working families may be entitled to up to 30 hours of free childcare per week.
- Some 2-year-olds may also be eligible for 15 hours of funded childcare.

Funded hours are offered free of charge. Parents will not be required to pay any fees for the funded education and care itself.

3. Charges for Lunches

While the funded entitlement covers education and care, it does not include the cost of lunch

At Ladybirds Day Nursery we provide freshly prepared, healthy lunches for children who attend during the midday session.

- Lunch cost: £3.50 per day
- This charge covers the cost of food, preparation, and staffing associated with mealtimes.

If you prefer, you may provide a packed lunch from home instead, and in this case, no lunch charge will apply.

4. Invoicing and Payment

- Lunch charges will be added to your monthly invoice.
- Payment is due by the 15th of each month.
- Payments can be made by [bank transfer / card / childcare vouchers / Tax-Free Childcare].
- Late payments may incur a £20.00 administrative fee.

5. Non-Payment

If payment for lunches is not received within the agreed timeframe:

- The nursery will issue a reminder.
- Continued non-payment may result in the withdrawal of the lunch provision option (parents would then need to provide a packed lunch).
- Funded nursery hours will not be affected.

6. Review of Charges

Lunch charges are reviewed annually to ensure they remain fair and reflect actual costs. Any changes will be communicated to parents with at least one month's notice.

7. Transparency and Queries

We are committed to openness in all our funding and charging practices.

If you have any questions or concerns about this policy, please contact Amy Osborne at ladybirds0101@gmail.com

This policy was adopted by

Ladybirds Day Nursery

On

10/10/26

Date to be reviewed

10/10/27

Signed on behalf of the provider

Name of signatory

Janine Lissack

Role of signatory

Owner